OSPREY RUN HOMEOWNERS ASSOCIATION, INC.

Osprey Run
C\O Citadel Property Management Group
40347 US HWY 19 N
Ste 229
Tarpon Springs FL 34689

REQUEST FOR ACCESS/REMOTES

This form may be used to request new/replacement remotes in order to gain access to the Osprey Run Community gate. Please complete the form and return, with payment made out to Association, and mailed or emailed michellec@citadelpmg.com to Citadel Property Management Group office at the information listed **above.**
All payments must be made payable to Osprey Run HOA in amount of $42.00 each.
Forms are fillable as a pdf, and signatures through via email is proof of owner giving permission to add to account.

Date:_____

Property Address: _____

Property Owner Name(s):_____

Quantity of Remotes Requested (circle): 1 2 3 4

Each remote must be individually programmed into the gate system; below, please list all persons who will have a remote in their possession. Please note, a valid phone number must be provided for each individual.

Remote 1
Name:_____ Owner Tenant

Phone #:_____

Official Use Only

(Remote # Assigned)

Remote 2
Name:_____ Owner Tenant

Phone #:_____

(Remote # Assigned)

Remote 3
Name:_____ Owner Tenant

Phone #:_____

(Remote # Assigned)

Remote 4
Name:_____ _Owner Tenant

Phone #:_____

(Remote # Assigned)

PAYMENT METHOD: ☐ Check/money order included
☐ Charged to homeowner account

Signature of Owner:_____ Date: _____